



## May 8th, 2023 pm, hybrid Board meeting minutes

**NEXT MEETING: Monthly meeting, June 12th**

**WNA Board members attending:** Heather Williams, Kimberley McCoy, Marilyn Zaleon, Galyn Murphy-Stanley, Chas Tremper, Sam Gruber, Andrea Buckvold, Kevin Montgomery, Carol Johnson

**Attendees:** Heidi Hart-Gorman, Kate Saufley, Corey Williams, Paul Harvey, Carolyn Olander (sp?)

1. Welcome/Introduction
2. Approval of minutes
  - a. Minutes approved for April 2023 with corrections.
3. Financial Report
  - a. Summary of Accounts - \$2, 113.31
  - b. Question of what our fixed expenses total? How much needed to raise to be fiscally solvent?
    - i. Kevin will look into resolving those questions.
    - ii. Membership will be considered annual from Westcott Fair on.
  - c. CNY Arts Grant – Kevin will be handling the grant funds, working with WACC
  - d. The IRS Exemption states that the fiscal year needs to be aligned to calendar year, which means the by-laws need to be updated. (By-laws committee needed)
4. Old Business
  - a. Committees
    - i. Beautification Committee
      1. Suggested that Susannah may want to head the committee as the Board Member representative.
      2. Art Installation at Westcott Garden has a broken piece of plexiglass.
        - a. Same will ask Damien for instructions on replacing.
        - b. Request for help from Kate Palermo.
      3. Attempt made to get graffiti off the Moody Mural
        - a. Sam says more careful work needed so paint is not harmed.
      4. Upkeep
        - a. Both 'W' and the bike racks need to be painted.
        - b. Request for paint type needed to Damien.
      5. Earth Day Clean-up
        - a. Approximately 30 people attended.

- b. Need to organize and promote much earlier next year.
    - 6. Reached out to OCRRA to speak at an upcoming meeting – need to finalize schedule.
    - 7. City Garbage can roll-out – no new information.
    - 8. Next clean-up May 21<sup>st</sup>.
    - 9. Suggestion to invite speaker/representative from Community Garden to speak at a meeting in the fall for an update.
    - 10. Large Planters –
      - a. Question of who is representative of planters? Do they need WNA oversight/care?
      - b. Galyn will check with Lynne Odell
    - 11. Kiosk
      - a. Adam Felleman interested in overseeing clean-up and maintenance of Kiosk outside Mom’s/
        - i. Needs clean-up, flowers, flyers updated.
  - ii. Membership Committee
    - 1. Procedural Organization needed.
      - a. Board decided that the Treasurer will receive the memberships first and respond with an acknowledgement email.
      - b. Previous membership lists need to be culled and re-entered.
      - c. Committee will meet to address.
      - d. Mail Chimp address should be changed to 105 Victoria Place
  - iii. Events
    - 1. Marilyn keeping website updated.
    - 2. Sam and Kim have access to Facebook – posting Events
      - a. Asked to share access with Carol
5. New Business
  - a. Events
    - i. CNY Grants
      - 1. \$5000 awarded
      - 2. Six months to use the funds, although an extension might be possible.
      - 3. 8 possible events planned.
        - a. Three Poetry events with Georgia Popoff organizing
        - b. Memorial Event with Music for presentation of memorial pavers at Petit.
        - c. Halloween Dog Parade/Children’s event/Music
        - d. Other?
      - 4. 30-day notice of event posting required for CNY Arts.
      - 5. Funds allocated through WACC, but reporting requirements completed by WNA

6. "Second Line" drum group contacted, but no response yet.
7. Event space request to Recess, no response yet.
8. Poster of events design needed – contact Kate Palermo (offer stipend \$80)

[Side Suggestion – assembling a list of local artists and musicians to contact for opportunities through Greater Westcott Facebook page.]

- b. UNSAAC grant – none submitted this year.
    - i. Previously funded – walking tours/website/CDC/hardscape)
    - ii. Support letter needed from UNPA
    - iii. Downside – sometimes a lag time for grant awarded and funds reimbursed, so funds need to be available ahead of time.
  - c. Art Trail 2023
    - i. Table monitoring – sign-up sheet distributed.
6. Misc. Neighborhood Notices
- a. UNPA asked if they would be interested in chairing the Westcott Leadership Round Table.
  - b. TNT Barry Park mural vote
    - i. Can vote in person at the May meeting or via mail-In by May 24<sup>th</sup>
    - ii.