

Westcott Neighborhood Association October 13, 2025 Meeting Minutes

Attendance: Sam Gruber, President; Carol Johnson, Vice President, Kevin Montgomery, Treasurer; Judy Jerome, Chrissy Burd, Board Member; Charlie Sam, Charles Tremper, Andy Leahy, Tony Belletier, Virginia Felleman, Marilyn Zaleon, Board Member; Adam Felleman, Board Member; Heila Martin-Person, Board Member; A.K. Myers (via Zoom), Adam Felleman, Board Member; Kimberely McCoy, Board Member; Jacki Lad

Quick recap

The group addressed board membership needs and officer transitions. Financial matters were reviewed, including insurance coverage discussions and budget updates, along with plans for various beautification projects and gardening initiatives. The conversation ended with updates on membership recruitment efforts, upcoming events including the dog parade, and community safety information.

Next steps

- [Kevin to continue investigating insurance options for WNA and work with Sam to secure a full policy .](#)
- [Chrissy to work on a comprehensive annual gardening plan for neighborhood beautification areas.](#)
- [Chrissy, Carol, Heila, and Galyn to form a gardening subcommittee to support the beautification plan for Westcott Street.](#)
- [AK Myers from the 560 Art Collective to send a statement and photos about the art box installation to wenanation@gmail.com for PR purposes.](#)
- [Kim to send a note listing everything needed for the dog parade and coordinate volunteers.](#)
- [Adam and Andy to organize the next neighborhood cleanup on the Saturday after the WNA meeting.](#)
- [Heila to work on membership recruitment and review existing membership forms.](#)
- [AK Myers mentioned that University Hill Realty's lease stipulation requires WNA meeting attendance.](#)
- [Board members should try to each try to recruit at least two new WNA members.](#)
- [WNA to set up a membership table at the dog parade.](#)

Board Membership and Officer Transition

The meeting began with introductions and a discussion about board membership, with WNA emphasizing the need to build the board due to upcoming term limits. Chrissy Bird was introduced as a new board member, and WNA encouraged others to consider joining the board. Virginia Felleman volunteered to join the board. The group approved the September meeting minutes, and WNA mentioned the need to switch officers in March or April. The conversation ended with a discussion about finding a secretary and new president as Sam's term will expire in April 2026.

Event Insurance and Budget Planning

The board discussed financial matters, including a financial gain from t-shirt sales and \$3,573 bank balance. The board expressed a desire for full annual insurance coverage, including directors and officers liability, but acknowledged the need to explore funding options, potentially through the Community Foundation or Gifford Foundation.

Community Garden Art Installation

The group discussed several beautification projects, including a newly painted kiosk that received an anti-graffiti coating, though they requested discretion about this protective measure. AK reported that an art box installation was completed in front of the community garden with a plexiglass cover, featuring a pink lady slipper orchid made from recycled materials, and while they discussed potentially swapping art annually, they decided to keep this off the agenda for now.

Community Garden and Communications Planning

The group discussed several organizational updates, including plans for planting and maintenance of community spaces. Chrissy proposed creating a comprehensive annual plan for gardening efforts, which would be maintained over time rather than done in bursts. The group agreed to form a gardening subcommittee, with Chrissy taking the lead.

WNA Meeting: Events and Updates

The WNA meeting covered several updates and upcoming events. They discussed the need to sign up for the dog parade next year to ensure participation in both the parade and fair. Plans for the upcoming dog parade were outlined, including logistics for refreshments, tents, and volunteers. The group also reviewed recent and upcoming music events in the area, noting the success of the Bare Roots Festival. Judy announced that ICE had been active in the neighborhood and offered informational "Know your Rights" cards for distribution. The conversation ended with details about the upcoming No Kings rally, including parking information and safety measures.

AI Meeting Summary edited by Board Member Carol Johnson